भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED

एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम, वस्त्र मंत्रलय के अंर्तगत)

A Mini Ratna Company (Govt. of India Undertaking, under Ministry of Textiles)

शाखा कार्यालय : इंडस्ट्रियल इस्टेट, मेट्टुड्डा, महबूबनगर –509001

Branch Office: INDUSTRIAL ESTATE, METTUGADDA, MAHABUBNAGAR-509001

दूरभाष /Phone : 08542-222210 फैक्स /Fax : 08542-222211

Website: www.cotcorp.org.in E-Mail: mahabubnagar@cotcorp.com

GST NO.: 36AAACT4053B4ZQ CIN : U51490MH1970GOI014733

संदर्भ:भाकनी/महबूबनगर/विप/जॉब वर्क(गोदाम)/2025-26/ दिनांक: 02.09.2025

गोदाम में जॉब-वर्क के लिए निविदा सूचना

भारतीय कपास निगम लिमिटेड, शाखा कार्यालय महबूबनगर प्रतिष्ठित जॉब वर्क ठेकेदारों से पूर्ण बंधित रुई की गाँठे को गोदाम मे कैरीइंग, डी-स्टैकिंग, वजन करना , नमूना काटने आदि से संबंधित विभिन्न कार्यों को करने हेतु और मिसीलियन्स आइटम जैसे की विभिन्न गोदामों में तिरपाल, ग्रे कपड़ा, जूट सुतली और लिंट बौरास के कार्य की हैंडलिंग करने हेतु तेलंगाना राज्य के विभिन्न गोदाम स्थलों के लिए मुहरबंद निविदाएं आमंत्रित करता है ।

नियम एवं शर्तों के साथ निर्धारित निविदा फॉर्म शाखा कार्यालय-महबूबनगर से किसी भी कार्य दिवस में **118/- रुपये (एक सौ अठारह रुपये मात्र) जीएसटी सहित के भुगतान पर 19.09.2025 साय 5:45 बजे तक** प्राप्त किया जा सकता है और यह सीसीआई की वेबसाइट :http://www.cotcorp.org.in और सरकारी पोर्टल http://www.eprocure.gov.in पर भी उपलब्ध है । डाउनलोड की गई निविदाओं के साथ रु .118/, का डीडी/पे ऑर्डर जोकि "द कॉटन कॉरपोरेशन ऑफ इंडिया लिमिटेड, महबूबनगर में देय, होना चाहिए या निविदा शुल्क का भुगतान इलेक्ट्रॉनिक फंड ट्रांसफर / भुगतान के डिजिटल मोड जैसे BHIM, UPI (UPI / BHIM-UPI QR कोड) और RTGS / NEFT द्वारा किया जाना चाहिए। इलेक्ट्रॉनिक फंड ट्रांसफर केवल वसूली की पुष्टि के अधीन ही मान्य होगा। खाते का विवरण इस प्रकार है:

Bank Name : Bank of Baroda
Branch Name : Mahabubnagar
Account No. : 51920500002314
IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

सभी पहलुओं से विधिवत रूप से भरा हुआ टेंडर फॉर्म **प्रत्येक गोदाम स्थान (जोकि निविदा नियम और शर्तें के क्रम संख्या 32 की गोदाम स्थलों की सूची अनुसार) के लिए अलग-अलग Rs. 50,000/- की ई.एम.डी.** के डीडी/पे ऑर्डर या इलेक्ट्रॉनिक फंड ट्रांसफर/डिजिटल मोड ऑफ पेमेंट जैसे BHIM, UPI (UPI / BHIM-UPI QR कोड) और RTGS / NEFT के साथ, सीलबंद लिफाफे में "कपास फसल वर्ष - 2025-26 के लिए गोदाम में जॉब-वर्क के लिए निविदा" अंकित करते हुए उप महा प्रबंधक को संबोधित, उपरोक्त पते पर **22.09.2025 को सुबह 11.00 बजे या उससे पहले** पहुँचना अनिवार्य है ।

निर्धारित समय के अंदर प्राप्त सीलबंद निविदाएं की **टेक्निकल बीड (Technical Bid) उसी दिन अर्थात् 22.09.2025 को सुबह 11:30 बजे** उन निविदाकर्ताओं की उपस्थिति में खोली जाएंगी, जो उपस्थित रहना चाहते हैं। **तकनीकी रूप से योग्य निविदाओं की वित्तीय बीड निविदा प्रपत्र की जांच के तुरंत बाद उसी दिन उन निविदाकारों की उपस्थिति में खोली जाएंगी जो उपस्थित रहना चाहते हों ।** MSEs (Micro & Small Enterprises) जो MSE authorities के साथ पंजीकृत हैं एवं स्टार्ट-अप फर्म को तकनीकी बीड के साथ वैध पंजीकरण प्रमाण-पत्र प्रस्तुत करने पर निविदा शुल्क (tender fees) और ईएमडी (EMD) से छूट प्रदान की जायेगी । **MSE प्रमाणपत्र निविदा के कार्य की प्रकृति के अनुरूप होना चाहिए। हालांकि, अनुबंध पर हस्ताक्षर करने से पहले सफल निविदाकर्ताओं को प्रत्येक गोदाम स्थान के लिये 50,000 /- रुपये की सुरक्षा राशि (Security deposit) शाखा कार्यालय में जमा करनी होगी ।**

(उप महा प्रबंधक)

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED

एक मिनी रत्न कंपनी (भारत सरकार का उपक्रम, वस्त्र मंत्रलय के अंर्तगत)

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GST NO.: 36AAACT4053B4ZQ CIN : U51490MH1970GOI014733

REF:CCI/MBNR/MKTG/JOB WORK (GODOWNS)/2025-26/ **DT: 02.09.2025**

TENDER NOTICE FOR JOB WORK AT GODOWNS

The Cotton Corporation of India Ltd., Branch Office Mahabubnagar invites sealed Tenders from reputed Job Work Contractors for handling various works relating to Fully Pressed Cotton Bales like Carrying, De-stacking, Weighment, Sample cutting etc. and for handling the miscellaneous items like Tarpaulins, Grey cloth, Jute Twine and Lint boundaries in various godown location in Telangana State.

Tender forms along with the terms & conditions can be obtained from the Branch Office during working hours on any working day, on payment of **Rs.118/- (Rupees One Hundred and Eighteen only) including GST up to 5.45 PM on 19.09.2025** and the same is also available at CCI's website: http://www.cotcorp.org.in and Government portal http://www.eprocure.gov.in. Downloaded tenders should be accompanied with Rs. 118/- by way of DD/Pay Order in favour of "The Cotton Corporation of India Ltd., Payable at Mahabubnagar or tender fee should be paid by Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI (UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. Account Details are as under:

Bank Name : Bank of Baroda
Branch Name : Mahabubnagar
Account No. : 51920500002314
IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

Tender form duly completed in all aspects along with DD/Pay order or by Electronic Fund Transfer/Digital mode of payment such as BHIM, UPI (UPI/BHIM-UPI QR Code) and RTGS/NEFT, of **Rs.50,000/- towards E.M.D. for each godown location separately** as per the serially listed **godown location in tender terms & conditions under clause no. 32** should be submitted in sealed cover super scribed as **"Tender for Job Work Contract at Godowns for cotton season 2025-26"** addressed to the Dy. General Manager, should reach to the above address **on or before 11:00 AM on 22.09.2025**

The technical bid of the sealed tenders received within the stipulated time shall be **opened on the same day i.e., 11:30 AM on 22.09.2025** in presence of the tenderers who may wish to remain present. **Financial Bids of the technically qualified tenders will be opened immediately after scrutiny of the tender form on the same day,** in the presence of tenderers who may wish to remain present. MSEs (Micro & Small Enterprises) registered with MSE authorities and start-up firms are exempted from tender fees and EMD on production of valid registration certificate along with Technical bid. The MSE certificate should be relevant to nature of work of tender. **However, security deposit of Rs 50,000/- for each godown location separately has to be deposited in branch office by successful bidders before signing of agreement.**

Dy. General Manager

TENDER FOR JOB WORK AT GODOWNS FOR COTTON SEASON 2025-26

Terms & Conditions:

1. The last date of submission of the tender to this Office is **11:00 AM on 22.09.2025**
   a) The date of opening Technical Bid-I of the tender is on **22.09.2025 at 11:30 AM**
   b) The Financial Bid-II of the tenders who qualified for the technical bid will be opened **immediately after scrutiny of the technical bids of tender form on the same day.**

2. Tenders should be submitted in the prescribed format in form of "Bid-I and Bid-II". The Job contractors should submit these two bids in separate sealed envelopes duly marked as "Bid-I (Technical) or Bid-II (Financial)" and then place the two sealed envelopes into one envelop duly sealed and super scribed as "**Job work contract in godowns for cotton season 2025-26".**

   - **Bid–I (Technical)** should be submitted along with EMD, tender fee, signed terms & conditions & all other documents desired as per tender.

   - **Bid –II (Financial)** should contain only financial bid. For Each godown location applied, separate Bid-II (Financial) is to be enclosed.

3. The job contractor may submit only one technical bid irrespective of number of godown location for which tender is submitted. However, separate Financial Bids should be submitted for each godown location mentioned in Tender Terms & Conditions under clause no. 32.

4. All columns in the tender form should be filled in clearly and legibly. Tender form found as incomplete in any respect, is liable to be rejected.

5. The Contractor having legal dispute continuing /pending with the Cotton Corporation of India Ltd as well as dues payable by the Contractor is not eligible to participate.

6. Contractor has to pay Rs.50,000 towards E.M.D. for each godown location mentioned in Tender Terms & Conditions under clause no. 32 along with the tender by way of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Mahabubnagar. Electronic Fund Transfer/Digital mode of payment should be made through BHIM, UPI, (UPI/BHIM-UPI QR Code) and RTGS/NEFT. Electronic Fund transfer will be valid subject to confirmation of realization. **MSE** (Micro & Small Enterprises) **firms are exempted from EMD on production of valid MSE certificate which should be relevant to nature of work of tender; however, security deposit of Rs 50,000/- for each godown location separately has to be deposited in branch office by successful bidders before signing of agreement.** The security deposit may be released after satisfactory completion of work by Job Work Contractor or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit.

7. For Making Online payments bidders can deposit amount in below bank account details.
   Bank Name : Bank of Baroda
   Branch Name : Mahabubnagar
   Account Number : 51920500002314
   IFSC Code : BARB0MAHABU (Note: IFSC code fifth digit is "Zero")

8. The Contractor shall abide by all terms & conditions prescribed by the Cotton Corporation of India Ltd. The Contractor also agree to abide by all Rules, Acts, Provisions for employing labourers to do the work related to FP bales as per Minimum wages Act, Provision of Provident Fund Act, Payment of wages Act, provisions relating to employing children & women, workmen compensation Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. Violation of any such rules will invoke penal action on the contractor as per laws.

 Signature & Seal of Authorized Signatory_____

9. The applicant must have P.F Code No, PAN No and GST No. The certified copies of all the Certificates must be attached with Technical Bid.

10. The Contractor has to submit the certified copy of the P.F. Challan to CCI every Month, establishing payment of P.F deposited with P.F Department. In case of nonpayment / less payment of P.F, the contractor will be wholly responsible for all liabilities due to P.F Dept.

11. The rates once finalized will be inclusive of any probable increase that may be made by the Government in Minimum wages Act and contractor shall not demand any proportionate increase or revision in the finalized rates till the period under the agreement is completed.

12. Other things being equal and meeting the requirements of the Corporation, preference will be given to tenderer who has quoted the lowest Job work rates. However, rates shall not be the sole criteria for appointment of contractors and other factors like quality of work by the contractor and having clean track record and no pending disputes with CCI and past performance etc., shall also be considered.

13. Corporation will consider appointing such contractors those who have required infrastructure.

14. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month along with all supporting documents, P.F. Challan etc. duly acknowledged by Centre/Godown Incharge.

15. The bills submitted by the party as mentioned in Point No. 14 shall be processed by the Corporation at the earliest and the payment against the same shall be released within maximum period of 45 days from the date of receipt of bill after making deductions towards TDS, TDS on GST, 10% security deposit etc. The security deposit may be released after satisfactory completion of work by Job Work Contractor or on expiry of contract and satisfactory completion of service whichever is earlier. However, no interest will be paid on such security deposit.

16. The payment will be made through e-payment (RTGS/NEFT etc.)

17. **The rates once finalized shall be valid till 30.09.2026 and may be extended by the corporation for a further period if necessary** with the same rate and Terms and Conditions which is agreed by us.

18. The Job work contractor shall compensate the corporation in the event of any delay in work on account of insufficient number of labourers supplied by the contractor. In this regard, the decision of the Godown-in-charge shall be final & binding on the contractor.

19. In case of any dispute on any term's interpretation etc. the decision of the Branch Manager, CCI Ltd., Mahabubnagar shall be final and binding on both the parties.

20. The rates quoted by the party should inclusive of all levies, charges, taxes etc. but excluding GST**.**

21. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act 1961 and the GST Act 2017.

22. The contractor will ensure proper safety of the goods/stock of Corporation. The contractor shall undertake to compensate the corporation for any loss arising out of willful act of the contractor / labours or cause any kind of damage to the Corporation's property. Also, contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by Corporation.

 Signature & Seal of Authorized Signatory_____

23. The contractor shall obtain worker's Insurance policy with the Insurance Company and pay the premium and shall not claim any amount from the Corporation. The contractor shall pay compensation if any in case of accidents and Corporation will not be responsible.

24. In case of any legal suit filed against the Corporation by any workmen, the Corporation is authorized to recover the loss/expenses if any from the contractor.

25. Whenever the labour department demands to furnish the records or documents pertaining to labourers, the contractor shall produce the same to their best satisfaction.

26. **The Loss sustained by the Corporation due to the negligence / non supply of labour by the** concerned contractor, Corporation shall carry out the work through other contractor and loss if any suffered by the Corporation shall be recovered from the bills / EMD's / Security Deposits of original contractor. **Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons**.

27. **In case the L1 tenderer refuse to work at the rates quoted by him, such Job work tenderer shall be debarred for the next 2 cotton seasons**.

28. **Any party/contractor, who is kept in the defaulter/banned list of the corporation, shall not be eligible to participate in this tender**.

29. **The job Contractor shall ensure to provide sweeper as and when required by CCI for cleanliness of godown. The job contractor shall ensure that godown is cleaned after loading/sample cutting/unloading work etc.**

30. The job Contractor shall charge the same rate as finalized in tender for loading of bales from cotton buyers to whom the cotton bales were sold by CCI at the time of loading of bales. The Job Contractor has no right to enhance the said rates under any circumstances.

31. Eligibility criteria to qualify:

i) The tenderer must pay the EMD amount as per tender terms by way of DD/pay order of any nationalized/scheduled bank drawn in favour of The Cotton Corporation of India Ltd, Payable at Mahabubnagar or by way of Electronic Fund Transfer /Digital mode of payment through UPI/BHIM-UPI QR Code / RTGS / NEFT. The Electronic Fund transfer will be considered as valid on submission of proof of payment with tender and subject to confirmation of its' realization in bank. MSEs (Micro & Small Enterprises) bidders are exempted from EMD on production of valid MSE certificate. However, security deposit of Rs 50,000/- for each godown location mentioned in terms & conditions under clause No.32 separately will have to be deposited in branch office by successful MSE bidders within 10 days of issuing the work order by way of demand draft/ Online payment.

ii) The tenderer must have Provident fund Number allotted by P.F. department. (Copy of same should be enclosed with tender document)

iii) The tenderer must have PAN allotted by Income tax department. (Copy of same should be enclosed with tender document)

iv) The tenderer must have GST No. (Copy of same should be enclosed with tender document).

 Signature & Seal of Authorized Signatory_____

32. The names of the existing & proposed **godown locations** are as under:

Sr. No.	**PARTICULARS OF EXISTING & PROPOSED GODOWN**
	CWC /SWC GODOWN
1	CWC/SWC GODOWN LOCATED AT MAHABUBNAGAR DISTRICT
2	CWC/SWC GODOWN LOCATED AT JOGULAMBA GADWAL DISTRICT
3	CWC (Chityal) /SWC GODOWN LOCATED AT NALGONDA DISTRICT
4	CWC/SWC GODOWN LOCATED AT YADADRI BHONGIR DISTRICT
5	CWC/SWC GODOWN LOCATED AT MEDAK DISTRICT
6	CWC/SWC GODOWN LOCATED AT JANAGAON DISTRICT
7	CWC (Nampally / Sanathnagar/Kukatapally)/ SWC GODOWN LOCATED AT HYDERABAD DISTRICT
8	CWC/SWC GODOWN LOCATED AT SIDDIPET DISTRICT
9	CWC/SWC GODOWN LOCATED AT SURYAPET DISTRICT
10	CWC/SWC GODOWN LOCATED AT NIZAMABAD DISTRICT
11	CWC/SWC GODOWN LOCATED AT KARIMNAGAR DISTRICT
12	CWC/SWC GODOWN LOCATED AT PEDDAPALLI DISTRICT
	AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN
1	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MAHABUBNAGAR DISTRICT
2	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JOGULAMBA GADWAL DISTRICT
3	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NAGARKARNOOL DISTRICT
4	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NALGONDA DISTRICT
5	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NARAYANPET DISTRICT
6	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN RANGAREDDY DISTRICT
7	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN YADADRI BHONGIR DISTRICT
8	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN VIKARABAD DISTRICT
9	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MEDAK DISTRICT
10	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN MEDCHAL DISTRICT
11	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JANAGAON DISTRICT
12	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN WANAPRATHI DISTRICT
13	ALL AMC/INSTITUTIONAL/PRIVATE O R ANY OTHER GODOWN HIRED BY CWC/CCI/SWC HYDERABAD DISTRICT
14	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SURYAPET DISTRICT
15	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SANGAREDDY DISTRICT
16	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN SIDDIPET DISTRICT
17	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KAMAREDDY DISTRICT
18	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN JAGTIAL DISTRICT
19	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NIZAMABAD DISTRICT
20	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KHAMMAM DISTRICT
21	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN PEDDAPALLI DISTRICT
22	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN KARIMNAGAR DISTRICT
23	ALL AMC/INSTITUTIONAL/PRIVATE OR ANY OTHER GODOWN HIRED BY CWC/CCI/SWC IN NIRMAL DISTRICT

33. Corporation reserves its right to engage any number of contractors in one / all the Godowns depending upon the volume of work.
34. The successful contractor will have to enter into a contract before start of the work.
35. If any dispute arises this contract will have jurisdiction of Mahabubnagar only.
36. In case of any dispute arises out of this contract, will be referred to an Arbitrator (not an employee of the Corporation) whose appointment will be made by the Branch Head, Mahabubnagar. The dispute shall be governed by Arbitration and conciliation Act 1996. The decision is binding on both the parties.

 Signature & Seal of Authorized Signatory_____

37. Mere submission of the tender form does not entitle any Job contractor to be engaged by the Corporation. The Corporation reserves the right to accept or reject any tender without assigning any reason thereof. The Corporation is not bound to allocate minimum work to the tenderer.
38. In case the tenderer has any query about the tender/bid terms and conditions and/or tender/bid process, he may seek clarification from the Branch Office Mahbubnagar. Further, in case tender/bid is rejected tenderer may seek the reasons for rejection from Branch Office Mahbubnagar.
39. **Job contractor should ensure the availability of adequate labourers as per requirement and the work should be completed on time**.
40. **The Job work Contractor shall ensure to provide adequate trollies for destacking of bales at CWC/SWC/AMC/Co-operative Godown**.
41. **If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered**.
42. **The quoted rates will be accepted up to two decimals and the rest will be ignored**.

Seal & Signature of the Job Contractor.

DECLARATION

I/We hereby confirm that the above clauses have been read and noted and we agree to abide by all the above Terms and Conditions.

Place: Signature:_____
Date:

Name & Seal of the contractor:_____
Address Stamp

Witness:
Name & Address
(1)_____
_____
_____
_____ (Signature)

(2)_____
_____
_____
_____ (Signature)

Checklist for Tenderers:

1. **The tenderer must enclose demand draft of requisite amount of Rs.118/- towards Tender form Fee and EMD of Rs. 50,000/- for each godown location.**
2. **The tenderer must have Provident fund Number allotted by P.F. department.**
3. **Xerox copy of PAN No (Name of job contractor/firm and name on PAN should match)**
4. **Xerox copy of GST No (Name of job contractor/firm and name on GST should match)**
5. **Valid MSE Certificate, if registered.**

 Signature & Seal of Authorized Signatory_____

BID-I (Technical)

THE COTTON CORPORATION OF INDIA LTD., BRANCH OFFICE : MAHABUBNAGAR
TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2025-26

Tender Form No. : _____ **Tender form fees**: Rs.118/- Including GST
Tender form Date: _____ (Rupees One Hundred and eighteen only)

Last date for issue of Tender : 19.09.2025 up to 5:45 PM
Last date for submission of Tender : 22.09.2025 up to 11:00 AM

Technical bid for Job work at Godown for Cotton Season 2025-26

1. **Name of Job contractor** : _____
2. **Father's Name (if individual)** : _____
3. **Full postal address for communication** : _____
   _____
   Email id : _____
   Mobile/Tel. no. : _____
   _____
4. **Name of Godown location for which tender is submitted (As per tender T&C no.32)** : _____
   :_____
   :_____
   :_____
   :_____
   :_____
   :_____
   :_____
5. **Details of EMD** : **DD No.**_____**date**_____
   (EMD of Rs……. for each godown location as per clause no. 32 in the terms & conditions) :**Amount**_____**Bank**_____
   UTR/Transaction no. _____
6. **Details of tender form fee (if downloaded)** : **DD No.**_____**date**_____
   : **Amount Rs.118/- Bank**_____
   UTR/Transaction no. _____
7. **Details of Provident Fund code No.** :_____
   (Copy of certificate from Competent Authority to be submitted)
8. **Income Tax PAN No.** :_____
   (Xerox copy to be submitted)
9. **GST Registration No.**
   (Xerox copy to be submitted) :_____
10. **Permanent Address with tel. no.** :_____
    _____
11. **Whether the contractor is registered as MSE** : **Yes/ No**
    (if Yes, Pls. attach concerned valid certificate)

(MSE certificate should be relevant to nature of work of tender)

12. If MSE under SC/ ST category : **Yes/ No**

(if Yes, Pls. attach concerned valid certificate)

13. If MSE is under women entrepreneur category : **Yes/ No**

(if Yes, Pls. attach concerned valid certificate)

14. Whether the contractor is under Startup category. : **Yes/ No**

(if Yes, Pls. attach concerned valid certificate)

15. Details of Bank Account

Name of the account holder _____

Bank Name._____Branch Name_____

IFSC Code_____Account No. _____

Seal & Signature of the Job Contractor.

Place:
Date:

Note: Job Contractor should submit only one Technical Bid and separate Financial Bids for each godown location as per tender terms & conditions under clause no.32.

BID-II (Financial)

THE COTTON CORPORATION OF INDIA LTD. B.O. MAHABUBNAGAR

TENDER FORM FOR JOB WORK AT GODOWN FOR COTTON SEASON 2025-26

Name of the Contractor :_____

Name of the Godown Location : _____

(as per tender terms & conditions under clause no. 32)

Sr. No.	Description of work	Unit	Quoted Rate per unit In Rs. inclusive of all but Excluding GST	Weightage for each work
i)	**Bales de-stacking charges**	Per bale		42
(ii)	**Rolling of bales at the time of delivery**	Per bale		42
(iii)	**Bales weighment charges**	Per bale		1
(iv)	**Sample cutting charges**	Per bale		3
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin		1
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale		1
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale		5
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale		5

N.B. : For each godown location applied, separate Bid-II (Financial) is to be enclosed. For example if 4 godowns location are applied as per tender terms & conditions under clause no. 32, then 1 technical bid and 4 separate Financial bids should be submitted.

Note**: L-1 will be decided on the basis of weighted average of all the above rates**.

1. In case of point No. III, if the bales are weighed in weighbridge then the bale weighment charges will not be given.
2. **L1 will be decided on the basis of weighted average of all the above rates. Rate should be mentioned for all the above items i.e. (i) to (viii), if rates are not quoted for one or more items, then such tender will not be considered.**
3. **If any tenderer quotes Zero/NIL, then the tender bid will be treated as unresponsive & the bid will not be considered**.
4. **The quoted rates will be accepted up to two decimals and the rest will be ignored**.
   (For calculation of L1 rate quoted for sample cutting charges will be divided by 50, and then weighted average rate will be calculated)

I agree to all the terms and conditions appended to the tender and declare to abide by the same. As provided in the terms, I shall sign the written agreement for execution of all job work assigned to me by the Corporation.

Date:

Place:

Signature:_____

Name of the Contractor:_____

Phone No :

Address Stamp

 Signature & Seal of Authorized Signatory_____

AGREEMENT FOR JOB WORK CONTRACTORS AT GODOWNS FOR COTTON SEASON 2025-26

AN AGREEMENT MADE AT.....ON THIS_____DAY OF_____20_____- BETWEEN THE COTTON CORPORATION OF INDIA LIMITED, A COMPANY REGISTERED UNDER THE COMPANIES ACT, 2013 HAVING ITS REGISTERED OFFICE AT, MUMBAI 400 021.(HEREIN AFTER FOR BREVITY'S SAKE, CALLED THE "CORPORATION" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE FIRST PART AND A PROPRIETORSHIP FIRM / PARTNERSHIP / CO-OPERATIVE SOCIETY M/s._____ _____REPRESENTATED BY IT PROPRIETOR/PARTNER_____JOB WORK CONTRACTOR (HEREIN AFTER FOR BREVITY'S SAKE CALLED "THE JOB WORK CONTRACTOR" WHICH EXPRESSION SHALL UNLESS REPUGNANT TO THE CONTEXT OR MEANING THEREOF INCLUDE ITS SUCCESSORS AND ASSIGNS) OF THE SECOND PART.

AND WHEREAS THE JOB WORKS CONTRACTOR HAS AGREED TO DO THE WORK OF JOB WORK AT GODOWNS FOR THE CORPORATION DURING THE COTTON SEASON 2025-26(I.E. FROM THE DATE OF THIS AGREEMENT TO 30.09.2026) ON CONTRACT BASIS.

AND WHEREAS THE CORPORATION HAS ACCEPTED THE OFFER ON THE TERMS & CONDITIONS CONTAINED AS FOLLOWS:

I/ WE SHRI/M/S _____ CONTRACTOR TO DO THE JOB WORK, ACCORDING TO THE SPECIFICATION AND SATISFACTION OF THE CORPORATION AT VARIOUS GODOWNS NOMINATED BY THE COTTON CORPORATION OF INDIA LTD. BO, ... AT _____ OUR PROVIDENT FUND CODE NO._____AND INCOME TAX PAN NO._____

 Signature & Seal of Authorized Signatory_____

TERMS & CONDITIONS:

1. The terms and conditions of Job work tender dated ……are integral part of this agreement and shall be read as part of this agreement except herein below or otherwise amended or modified.
2. The rates for Job work are as under:

Sr. No.	Description of work	Unit	Finalised Rates per unit In Rs.
i)	**Bales de-stacking charges**	Per bale	
(ii)	**Rolling of bales at the time of delivery**	Per bale	
(iii)	**Bales weighment charges**	Per bale	
(iv)	**Sample cutting charges**	Per bale	
(v)	**Unloading from truck or trolley and stacking of tarpaulins (including rolling)/ destacking and loading of tarpaulins in to truck or trolley (including rolling)**	Per Tarpaulin	
(vi)	**Unloading from truck or trolley and stacking of grey cloth bales (including rolling)/ destacking and loading of grey cloth bales in to truck or trolley (including rolling)**	Per bale	
(vii)	**Loading charges for FP Bales to Container Truck (For Exports)**	Per bale	
(viii)	**Loading charges for FP Bales to CCI/CCI Buyer**	Per bale	

Note:

I. In case of point No. lll, if the bales are weighed in weighbridge then the bale weighment charges will not be given.

II. The above rates are inclusive of all but excluding GST.

3. I/We, the Job work contractor agree to the deduction of 10% from every bill submitted by us towards security deposit which will be released at the end of the season on completion of work, satisfactorily. **Completion certificate to be obtained from concerned Godown Incharge. However, no interest will be paid on such security deposit**.

4. I/We, the Job work contractor also agree to abide by all terms & conditions mentioned in the tender dtd. …….. by the Cotton Corporation of India Ltd, Mahabubnagar. I/We, the Job contractor also agree to abide by all Rules, Acts, Provisions including minimum Wages Act, Payment of Wages Act, Provisions relating to employing children and women, workmen compensation Act, Provident Fund Act, Bonus Act, Shops and Establishment Act, Factories Act and all other rules and acts not specified hereunto. For employing labourers to do the work of handling of bales and Misc. Items such as Tarpaulins, Lint boundaries, Grey cloth and Jute twin etc.,

5. I/ We, the Job work contractor agree to submit the certified copy of the P.F. Challan to CCI every Month, establishing the payment of P.F. deposited with P.F Department. In case of non-payment / less payment of P.F., I / We, the Job work contractor will be wholly responsible for all liabilities due to P.F Department.

6. I / We, the Job work contractor also give an undertaking that the Cotton Corporation of India Ltd.,will not be responsible for non-payment of any dues directly to the labourers and we shall be held responsible for making all legal and lawful payments to be made to the labourer and the rate mentioned above covers all such payments.

 Signature & Seal of Authorized Signatory_____

7. The rate as per **clause no. 2** of this agreement for bales and Misc. items such as tarpaulins, lint boundaries, Grey cloth and jute twin etc., handling work entrusted by the Corporation is valid for a period from date of agreement to 30.09.2026 **and may be extended by the corporation for a further period if necessary** with the same rate and Terms and Conditions which is agreed by us.

8. Job contractor should ensure the availability of adequate labourers as per requirement and the work should be completed on time.

9. The Job work Contractor shall ensure to provide adequate trollies for destacking of bales at CWC/SWC/AMC/Co-operative Godown.

10. I / We, the Job work contractor agree to sign all the legal documents, contracts and undertakings as prescribed by the Corporation in support of contracts to be entered into with us for the work, for which the quotations are submitted. All expenses / fees to be paid to the Labour department/labour court for registration etc. will be borne by Job work contractor.

11. I / We, the Job work contractor undertake to compensate the Corporation, in case of any delay in handling work on account of insufficient number of labourers supplied by me to do the Job work and quality of work. In this regard the decision of Godown-in-charge, CCI is final & binding on me/ us.

12. I / We, the Job work contractor agree that the Corporation is no way concerned in case of any increase in labour wages or any such increase due to amendment of any Government acts and I/We, shall not demand any proportionate increase or revision in the agreed rates till the completion of contract period, mentioned in **clause no. 2** of this agreement.

13. In case of dispute, on any terms interpretation etc. the decision of the Branch head, CCI, Mahabubnagar shall be final and binding on both the parties.

14. The applicable statutory deductions, such as Income Tax, GST TDS, and TDS surcharges, will be deducted from the bills at the prevailing rates as prescribed by the Income Tax Act 1961 and the GST Act 2017.

15. I/We, the Job work contractor will ensure proper safety of the goods/stock of Corporation. The Job work contractor shall compensate the Corporation of any loss arising out of willful act of the Job work contractor/labours or cause any kind of damage to the Corporation's property. Also job work contractor will be penalized for any kind of mishandling of Corporation's stock resulting in damage to quality/packing as determined by the Corporation.

16. I/We the Job work contractor agree to take worker's insurance policy with the Insurance Company by paying premium and we shall not claim any amount on account of this from the Corporation. Corporation is in no way responsible for any accident, during the contract period and I / We, the Job work contractor will also not claim any compensation for the same from the Corporation.

17. I / We, the Job work contractor undertake to indemnify the Corporation that in case of any legal suit, filed against the Corporation by any workmen, the Corporation is authorized to recover the same from the Job work contractor.

18. I / We, the Job work contractor undertake to compensate Corporation any fine / penalty if any imposed by the State Government authorities for non-compliance of provisions of labour Laws Act, factory, shops and establishment act, provident fund Act, Minimum wages Act, Work men Compensation Act, Payment of Bonus Act, provisions relating to employing children and women etc. I/We, the Job work contractor will be responsible for the same. Violation of any such rules will invoke penal action on the contractor as per laws.

19. In case of the loss sustained by the Corporation due to the negligence/non supply of labour by the concerned job work contractor, Corporation shall carry out the work through other job work contractor and loss if any suffered by the corporation shall be recovered from the bills/EMD/Security deposit of the original job work contractor**.** Such contractor shall be debarred for doing business with Corporation for the next two cotton seasons.

 Signature & Seal of Authorized Signatory_____

20. The job Contractor shall ensure to provide sweeper as and when required by CCI for cleanliness of godown. The Job Contractor shall ensure that Godown is cleaned after loading/sample cutting/unloading work etc.

21. Whenever labour department or any other Govt. Agencies demands to furnish the records or documents pertaining to labourers. I/We, the Job work contractor undertake such responsibility to produce the same to the best satisfaction.

22. The Job Work Contractor will raise bill and forward it through concerned Godown Incharge to Branch Office on monthly basis latest by 5th of every month along with all supporting documents, P.F. Challan etc. duly acknowledged by Godown Incharge.

23. ARBITRATION CLAUSE:
    1. This contract is subject to the Jurisdiction of Branch office Mahabubnagar at Mahabubnagar, in case of any dispute.
    2. "Any dispute arises out of this contract, will be referred to an Arbitrator (not an Employee of the Corporation) whose appointment will be made by the Branch Head, Mahabubnagar. The dispute shall be governed by Arbitration and Conciliation Act 1996. The decision is binding on both the parties"

24. I / We the Job contractor undertake to submit "Clearance Certificate" of all the dues payable to P.F. Department in the year end before claiming the security deposit from the Corporation, if required.

25. I / We the Job work contractor shall abide by terms and conditions mentioned above. If any Terms & Conditions violated by the Job work contractor, then the Corporation will have a right to cancel the contract after giving three days' notice and the Corporation will have the right to forfeit the security deposit & EMD lying with the Corporation.

26. The Corporation does not guarantee minimum work to the Contractor.

THE COTTON CORPORATION OF INDIA LTD.

Shri._____ Signature _____

_____(Job Work Contractor)

By Shri _____

Signature _____

Place:

Date:

Witness: -

Name & Address

1.

2.

(Signature)

_____

(Signature)

_____

 Signature & Seal of Authorized Signatory_____